






**# 1**

West Deptford Township

Station 6-2

 1415 Crown Point Rd  
Westville, NJ 08093

 (856) 848-2926 - Business  
 (856) 848-2436 - Fax

*“REACHING HIGHER SINCE 1916”*

---

## Junior Firefighter Program

Rules and Regulations

Application for Membership

Parental/Legal Guardian Release Form to Ride Apparatus

Evaluation Acknowledgement

## **Junior Firefighter Program Rules and Regulations**

Purpose: To promote and interest in the Fire Department and Community for young people, develop safety and fire prevention habits, and to provide fire and rescue training.

**It is the responsibility of each Junior Member to read and understand each of the following rules and regulations:**

1. The Junior Firefighter program is open to anyone between the ages of 14 to 17 years of age.
2. Each person applying must complete an application with appropriate signatures. In addition, each of the following forms must be completed, signed by the appropriate parties, and returned with the application:
  - a. School Permission Form
  - b. Parental/ Guardian Release Forms
  - c. Release Forms to Aide Apparatus
3. All Junior Firefighters are **REQUIRED** to maintain a “C” average in school and to complete High School in order to maintain Fire Department Membership. Suspension from school will result in a suspension from the Fire Department. Expulsion from school will result in expulsion from the Fire Department. We will notify each member’s school Principal of their enrollment in our Junior Firefighter Program and will keep in contact with the school concerning grades and disciplinary problems.
4. All members will conduct themselves in a professional manner while at the Fire Department as well as on any calls.
5. Each Junior Firefighter will be issued the necessary equipment and is expected take care of it at all times. This equipment is the responsibility of the Junior Member and at no time is it to be loaned or used by a non-member.
6. Junior Firefighters are expected to attend all scheduled trainings and meetings. However exceptions will be made for sickness, excused school absences, work schedule, etc. A fire officer must be notified in the event of a training or meeting that the member cannot attend.
7. No Junior Firefighter will respond on any calls until approved by the Chief.
8. At no time will a Junior Firefighter use a radio unless authorized to do so by an Officer.
9. No Junior Firefighter will be allowed at the Fire Department after 10pm unless approved by the Chief.

10. No Junior Firefighter is to respond to any emergency call in their personal vehicle and must obey all traffic laws. All moving violations received by Junior Members are their responsibility and may result in disciplinary actions.
11. A Junior Firefighter may ride in the apparatus on routine emergency calls but must be properly seated with seatbelts on.
12. Junior Firefighters are required to report all injuries to any Officer.
13. Overnight stays at the Fire Department are permitted ONLY when the Junior Firefighter Program is having a special overnight standby. Each Junior Firefighter staying must have a permission by the Chief and by their Parents/Legal Guardian for each stay, No Exceptions!
14. Upon arriving at the scene of a call, the Junior Firefighter must report to the Officer in charge to receive their instructions.
15. At no time will use of alcohol or drugs be tolerated. If a Junior Firefighter is guilty of using such substances, that member will be permanently expelled from the Program.
16. Each Junior Firefighter that responds on a call is expected to return to the station and help get all equipment and the apparatus back in service for the next call.
17. All Junior Firefighters will be required to maintain a min of 36 hours of fire/rescue training per year.
18. No Junior Firefighter will participate in Fire Department functions during school hours.
19. Any Junior Firefighter may be dismissed at anytime by the Fire Chief or President when performance does not meet the guidelines.
20. Junior Firefighters are to respond to Station 6-2 calls in West Deptford Township ONLY. At no time is a Junior Firefighter to respond to any industry fires or on any other fire department calls!!

**Junior Firefighter Program Application for Membership**

Today's Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Name: \_\_\_\_\_  
  Last  First  Middle

Address: \_\_\_\_\_

Birth Date: \_\_\_/\_\_\_/\_\_\_                                  Age: \_\_\_\_\_                                  Sex: \_\_\_\_\_

Home Telephone: \_\_\_\_\_                                  Work Telephone: \_\_\_\_\_

Parent's/ Legal Guardian's Name: 1 \_\_\_\_\_ 2 \_\_\_\_\_

Social Security Number: \_\_\_\_-\_\_\_\_-\_\_\_\_ Drivers License Number: \_\_\_\_\_ State: \_\_\_\_\_

Employers Name and Address: \_\_\_\_\_

Name of School Attending: \_\_\_\_\_  
Grade: \_\_\_\_\_                                  Grade Average: \_\_\_\_\_

Have you ever been convicted of any traffic offense(s)? \_\_\_\_\_ If yes, please list offense(s), give approximate date(s), and explain the circumstances: \_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

Please provide two personal references:

Name: \_\_\_\_\_                                  Name: \_\_\_\_\_  
Address: \_\_\_\_\_                                  Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_                                  Telephone: \_\_\_\_\_

Convenient time to contact: \_\_\_\_\_                                  Convenient time to contact: \_\_\_\_\_

Printed Name of Proposed Member: \_\_\_\_\_  
Signature of Proposed Member: \_\_\_\_\_

Printed Name of Parent/ Legal Guardian: \_\_\_\_\_  
Signature of Parent/Legal Guardian: \_\_\_\_\_

**Junior Firefighter Program Parental/Legal Guardian**  
**Release Form to Ride Apparatus**

I, \_\_\_\_\_ Relationship \_\_\_\_\_

Hereby give my permission for my child, \_\_\_\_\_ to ride the apparatus of Verga Fire Department, while responding on both emergency and non emergency calls.

I am signing this document with the understanding of the risks involved while riding on an Emergency Vehicle.

This document must be signed by the proposed Junior Member and his/her parent/legal guardian and returned to the Verga Fire Department before the Junior Firefighter will be allowed to ride any Emergency Vehicle.

\_\_\_\_\_  
Signature of Junior Firefighter

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date



# 1

West Deptford Township

Station 6-2

🏠 1415 Crown Point Rd  
Westville, NJ 08093

☎ (856) 848-2926 - Business  
📠 (856) 848-2436 - Fax

“REACHING HIGHER SINCE 1916”

---

### **Junior Firefighter Program Evaluation Acknowledgement**

#### *Junior Firefighter Probationary Requirements, Explanation, and Acknowledgement*

Having successfully completed the selection process, you are now on Probationary Junior Firefighter. The following items listed below are an explanation of probationary requirements and expectations. By initialing each one, you are acknowledging your understanding of each requirement. These items will be reviewed with you during your orientation meeting conducted by one of the Administrators.

Initials

Requirements

\_\_\_\_\_ I have been given the Junior Firefighter Rules and Regulations and I understand that I'm responsible for reading and understanding it.

\_\_\_\_\_ To maintain organizational harmony and exercise personal discipline, I will conduct myself in accordance with the rules and regulations of the Fire Department at all times.

\_\_\_\_\_ It is my responsibility to follow all oral and written directions given to me by the Department, its Officers, and Administrators.

\_\_\_\_\_ I will strive to successfully complete and comply with all course rules and requirements in order to obtain the necessary skills and knowledge needed to serve in the Fire and Emergency Medical Services provided to this community.

\_\_\_\_\_ During my probationary period, my performance will be regularly evaluated each month until my probationary period is completed.

\_\_\_\_\_ As a probationary Junior Firefighter, I will perform all duties to which I am assigned to the best of my ability.

\_\_\_\_\_ I am responsible to read and respond promptly to all posted information regarding to trainings, events, meetings, rules and regulations, policies and procedures, and their contents as they apply.

\_\_\_\_\_ Due to the emergency nature of the Fire Department activity, I shall do my share to maintain preparedness by becoming knowledgeable in the care, use, and maintenance of the facilities, apparatus, equipment, and items of personal issue for which I am responsible for.

\_\_\_\_\_ I will attend all scheduled regular and special training sessions during my probationary period unless specifically excused by the proper authority.

\_\_\_\_\_ To experience the variety of activities in which the department is involved, I will attend and participate in special events such as public fire safety education, programs, parades, open house, or any other special events.

\_\_\_\_\_ I will assume responsibilities for my own actions and performance in everything I do. I will always strive to exceed the minimum requirements for the Fire Department.

\_\_\_\_\_ I have received a copy of the West Deptford Township Junior Fighter SOG'S

If any aspect of your orientation and introduction is not clear to you, now is the time to ask the Program Administrator specific questions concerning those areas in which your information is not complete.

I, \_\_\_\_\_ have read and understand the Junior Firefighter Probationary Requirements.

Requires Signatures:

\_\_\_\_\_  
Member

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
Chief

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

# Computer Data Sheet

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Badge/Cert Number: \_\_\_\_\_

SS#: \_\_\_\_\_ DOB: \_\_\_\_\_

Primary Physician: \_\_\_\_\_

Religion: \_\_\_\_\_

Medical History: \_\_\_\_\_

Medications: \_\_\_\_\_

Allergies: \_\_\_\_\_

Blood Type: \_\_\_\_\_

Notes: \_\_\_\_\_

Department: Verga Fire Department \_\_\_\_\_

Department Address: 1415 Crown Point Road, West Deptford, NJ 08093 \_\_\_\_\_

Parent Contact: \_\_\_\_\_

Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Phone 1: \_\_\_\_\_

Work Phone 2: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Phone 1: \_\_\_\_\_

Work Phone 2: \_\_\_\_\_





# 1

West Deptford Township

Station 6-2

🏠 1415 Crown Point Rd  
Westville, NJ 08093

☎️ (856) 848-2926 - Business

📠 (856) 848-2436 - Fax

“REACHING HIGHER SINCE 1916”

---

**Official Use Only**

Application Received:

Date: \_\_\_\_\_ By: \_\_\_\_\_

Elected to Department: \_\_\_\_\_

Previous Experience: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Transfer To/From: \_\_\_\_\_

Bad Standing: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Inactive: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Suspended: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Membership Terminated: \_\_\_\_\_

Miscellaneous: \_\_\_\_\_



# 1

West Deptford Township

Station 6-2

🏠 1415 Crown Point Rd  
Westville, NJ 08093

☎️ (856) 848-2926 - Business

📠 (856) 848-2436 - Fax

“REACHING HIGHER SINCE 1916”

Issued Equipment for Firefighters

<u>Officer Initial</u>	<u>FF Initial</u>	<u>Equipment</u>	<u>Serial Number</u>	<u>Type and Size</u>
_____	_____	Key Fob	_____	_____
_____	_____	Pager / Charger	_____	_____
_____	_____	Turn out Coat	_____	_____
_____	_____	Turn out Pants	_____	_____
_____	_____	Helmet	_____	_____
_____	_____	Gloves	_____	_____
_____	_____	Boots	_____	_____
_____	_____	Air Mask	_____	_____
_____	_____	Air Mask Bag	_____	_____
_____	_____	Flash Light	_____	_____
_____	_____	Rope	_____	_____
_____	_____	Safety Glass	_____	_____
_____	_____	Leather Gloves	_____	_____
_____	_____	Accountability Tags	_____	_____
_____	_____	Gentor Belt	_____	_____

By initialing this form you are stating that you received the Verga Fire Company Equipment. All equipment must be returned prior to leaving the Verga Fire Company. Any other equipment will be considered personal.

Members Name \_\_\_\_\_ Date Issued \_\_\_\_\_